

Shasta LAFCO

Shasta Local Agency Formation Commission

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MINUTES

Regular Meeting – December 4th, 2008

(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

CALL TO ORDER/ROLL CALL/INTRODUCTIONS

In the absence of the Chair and Vice Chair, Commissioner Fust called the meeting to order at 9:03 am at the City of Redding Council Chambers, 777 Cypress Ave, Redding, CA. Commissioners Farr, Fust, Haynes Kehoe and Mathena were present. Commissioners Baugh, Gover and Webster were absent. Executive Officer Mickelson, Counsel Johnson and Mary Hill (subbing for Clerk Smith) were present as staff.

PLEDGE OF ALLEGIANCE

Commissioner Haynes led the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment submitted.

MINUTES

The minutes of October 2, 2008 were presented. By motion made and seconded (Kehoe, Farr), the Commission approved the October 2, 2008 minutes.

BUDGET & FISCAL AFFAIRS

Fiscal Year 2008-09 2nd Quarter Transaction Register to Date

The 2nd Quarter Transaction Register was presented for review and adoption. By motion made and seconded (Mathena, Haynes), the Commission approved the Transaction Register.

Consideration of Checking Account Statements

Ms. Mickelson presented the following bank statements: US Bank: two statements dated September 30, 2008 and October 31, 2008; and Tri Counties Bank dated November, 17, 2008. By motion made and seconded (Mathena, Kehoe), the Commission approved the bank statements as presented.

CHANGES OF ORGANIZATION AND/OR REORGANIZATION

Municipal Services Reviews

Ms. Mickelson provided the Commission with the current MSR update. Ms. Mickelson informed the Commission that the City of Shasta Lake MSR had submitted their final information to LAFCO earlier in the week and that the City of Anderson and the Anderson Fire Protection District were awaiting their consolidation study results. Discussion followed. No action was taken.

Reorganization: Public Hearing: Consideration of Centerville Community Services District Reorganization – Foxwood Estates, LAFCO File #08-03, Continued from October 2, 2008

Ms. Mickelson brought before the Commission a continued proposal to annex contiguous territory to Centerville CSD. The Centerville CSD submitted the application to LAFCO requesting initiation of proceedings for reorganization, which would annex territory to the Centerville Community Services District and concurrently detach from Shasta Community Services District. The proposal would also concurrently amend the Spheres of Influence of each of the agencies. The proposal was introduced to the Commission in October, but a continuation was requested and granted due to additional discussion being requested by Clear Creek Community Services District.

The purpose of the reorganization was to extend District services to a proposed development of several single family dwellings. The proposed service area encompasses 7 parcels, totaling approximately 390 acres. The proposal area is located in the northern portion of the District and near the intersection of Lower Springs Road and Swasey Drive.

The proposal is an uninhabited, 100% consent application and almost fully within the adopted Centerville CSD Sphere of Influence. The only portion of Sphere adjustment requested is to include the .5 acres being annexed from Shasta Community Services District.

At 9:14 am, the public comment period was opened.

Ms. Workman-Flowers of Clear Creek CSD stated that the two Districts had met and would continue to meet. She was confident that the two districts would come to some sort of agreement in regard to the treatment plant that would serve them both well and equitably. She noted that the District (Clear Creek) did not have any reservations regarding this specific proposal being considered by the Commission.

Mr. Browning of Centerville CSD thanked Ms. Workman-Flowers for her work with the District.

At 9:16 am the public comment period was closed.

By motion made and seconded (Kehoe, Haynes), the Commission approved the Foxwood Estates Reorganization, LAFCO File #08-03, as recommended by staff.

Report on Upcoming Proposals

The Executive Officer provided a brief report to the Commissioners regarding upcoming and expected proposals. Discussion followed. No action was taken.

OPERATIONS & ADMINISTRATION

CALAFCO 2009 Event Calendar

Ms. Mickelson provided the Commission with the 2009 CALAFCO Even Calendar. She pointed out to the Commission the Annual Conference was taking place October 28 – 30th.

COMMISSIONER ANNOUNCEMENTS

Commissioner Haynes thanked Alternate Morgan for stepping in for her at the last Commission meeting. Commissioner Fust then expressed his appreciation to Alternate Morgan for his attendance at all the LAFCO meeting as well as his diligence.

STAFF ANNOUNCEMENTS

The next regular LAFCO meeting will be at 9:00 am on February 5, 2009 at the City of Anderson. Staff also alerted the Commission that the LAFCO office will be closed between December 24, 2008 and January 2, 2009.

At 9:22 am, Chair Webster entered the meeting and resumed control of the meeting from Commissioner Fust. He apologized for being late.

CLOSED SESSION

The Commission convened to Closed Session at 9:25 am to discuss Public Employment (pursuant to Government Code Section 54954.5(e)) Title: LAFCO Executive Officer.

CLOSED SESSION REPORT

At 10:00 am Chair Webster reported that the Commission formed a committee, comprised of Commissioners Farr (Committee Chair), Fust and Kehoe to review the following issues: PTO verses vacation/sick time accrual and related documents and the current and old Executive Officer contracts. The committee will report back to the Commission its recommendations. The Commission requested that Ms. Mickelson provide copies of current and old contracts to the entire Commission.

ADJOURNMENT

There being no further business, Chairman Webster adjourned the meeting at 10:05 am.

Respectfully submitted,

Amy Mickelson

Executive Officer to the Commission

Date