

Shasta LAFCO

Shasta Local Agency Formation Commission

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MINUTES

Special Meeting – May 1, 2008

(These Minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

CALL TO ORDER/ROLL CALL/INTRODUCTIONS

Vice Chairman Gover called the meeting to order at 10:00 a.m. at City of Redding Chambers, 777 Cypress Ave, Redding, CA. Commissioners Baugh, Fust, Gover, Haynes and Kehoe were present. Commissioners Farr & Webster were absent. Executive Officer Mickelson, Counsel Johnson and Clerk Smith were present as staff.

PLEDGE OF ALLEGIANCE

Commissioner Fust led the Pledge of Allegiance.

PUBLIC COMMENT

10:02 a.m. Public comment was opened.

Jan Lopez, a member of the public, addressed the Commission regarding LAFCO's Municipal Service Review & Sphere of Influence processes. She questioned why a Municipal Service Review would not be completed for some districts, such as the hospital & cemetery districts. She requested that the Commission direct LAFCO Counsel to further research this issue and report her findings at the June meeting. She provided all present with a copy of the letter she had written in regards to this matter. That letter is attached herein as a matter of record.

Commissioner Baugh informed Ms. Lopez that this issue has been addressed at prior Commission meetings and that the LAFCO minutes would reflect that. He also recommended discussing the issue with staff for further information.

10:10 a.m. Public comment was closed.

MINUTES

The minutes of April 10th, 2008 were presented. By motion made and seconded (Baugh, Haynes) the Commission approved the April 10th, 2008 minutes.

BUDGET & FISCAL AFFAIRS:

Review and Consider 2006-07 Audit Statements

Ms. Mickelson addressed Commissioner Haynes questions from the prior Commission meeting. She informed the Commission that the limits were so high for Workers' Compensation due to the fact that LAFCO is pooled with other agencies. The \$200,000,000 limit is for all the agencies that participate in SDRMA's Workers' Compensation program.

Ms. Mickelson stated that the reference to pooled funds on page 10 of the audit had to do with LAFCO's money being held in the County Auditor's office. She stated that LAFCO's share is different than the other agencies invested. Ms. Mickelson informed the Commission that she could get something in writing from the Auditor that would simply answer the question of pooled funds. The Commission requested that staff provide that for them at the next Commission meeting.

By motion made and seconded (Baugh, Fust) the Commission approved the 2006-07 Audit report.

Public Hearing: Consideration and Adoption of 2008-09 Draft Budget as Required by Government code Section 56381 (c)

Ms. Mickelson reviewed with the Commission the 2008-09 Draft Budget line by line. Assuming no significant unanticipated expenses developing over the remainder of the fiscal year, LAFCO is on track to end the year under budget. Ms. Mickelson informed the Commission that some numbers are likely to change for the 2008-09 Final Budget since many of the vendors were unable to provide LAFCO with accurate figures.

Commissioner Baugh thanked Ms. Mickelson for the hard work that was put into the budget and was pleased that LAFCO might be able to lower contribution rates. This was echoed by other Commissioners as well.

10:35 a.m. Public comment on the 2008-09 Proposed Budget was opened. As there were no comments submitted, at 10:36 a.m. the public comment period was closed.

By motion made and seconded (Fust, Kehoe) the Commission adopted the 2008-09 Draft Budget as required by Government Code Section 56381 (c)

Consider Resolution 2008-03 Authorizing Investment Of Monies in the Local Agency Investment Fund

On March 6, 2008, the Commission terminated the agreement for services with the County Auditor, effective June 30, 2008. On April 10, 2008 the Commission authorized opening an investment account with the Local Agency Investment Fund (LAIF). Staff has been actively working with LAIF to begin the process of opening our account. By adopting Resolution 2008-03, the Commission authorizes the opening of the account and the authorized account signers.

Ms. Mickelson explained to the Commission that the resolution is authorizing officers or their successors as authorized signers, not the actual individual.

By motion made and seconded (Baugh, Haynes) the Commission approved Resolution Number 2008-03, authorizing the investment of funds in the Local Agency Investment Fund.

Consider Resolution 2008-04 Authorizing Investment of Monies and Banking Services with US Bank

On March 6, 2008, the Commission terminated the agreement for services with the County Auditor, effective June 30, 2008. On April 10, 2008 the Commission authorized opening a checking/money market account with US Bank. Staff has been actively working with LUS Bank to complete the necessary steps to open the account. By adopting Resolution 2008-03, the Commission authorizes the establishment of the account, as well as the account signers.

By motion made and seconded (Baugh, Haynes) the Commission approved Resolution Number 2008-04, authorizing the opening of a Shasta LAFCO depository account with US Bank, with a correction replacing Chairman Webster with Vice Chairman Gover as the Certifying Officer from today's meeting.

COMMISSIONER ANNOUNCEMENTS

The Commission thanked staff for the work that was put into creating staff reports as well as the agenda packets.

STAFF ANNOUNCEMENTS

The next LAFCO meeting will be at 9:00 a.m. on June 12th, 2008 at the Shasta County Board of Supervisors Chambers.

ADJOURNMENT

There being no further business, Vice Chairman Gover adjourned the meeting at 10:41 a.m.

Respectfully submitted,

Jessica Smith
Clerk to the Commission

Date