

Shasta LAFCO

Shasta Local Agency Formation Commission

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MINUTES

Regular Meeting – August 2, 2007

(These Minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

CALL TO ORDER/ROLL CALL/INTRODUCTIONS

Vice Chairman Webster called the meeting to order at 10:00 a.m. at Redding City Hall, 777 Cypress Avenue, Redding, CA. Commissioners Kehoe, Webster, Dickerson, Gover, Langfield and Alternate Commissioner Fust were present. Commissioner Baugh was absent. Executive Officer Mickelson, Counsel Johnson and Clerk Smith were present as staff.

PLEDGE OF ALLEGIANCE

Commissioner Fust led the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment submitted.

MINUTES

The minutes of June 14, 2007 were presented. Commissioner Fust & Langfield recommended changes to the minutes. By motion made and seconded (Dickerson, Fust) the Commission approved the June 14, 2007 minutes with amendments as presented.

The Executive Committee minutes of July 23, 2007 were presented and reviewed. No action was required as this was an information only item.

BUDGET & FISCAL AFFAIRS:

FY 2007-08 1st Quarter Claims Register

The Claims register was presented for review and adoption. By motion made and seconded (Gover, Dickerson) the Commission approved the Claims Register.

Consideration of Checking Account Statement

Ms. Mickelson presented the most current bank statement for review. By motion made and seconded (Dickerson, Kehoe) the Commission approved the Tri Counties bank statement dated 07-17-07 as presented.

CHANGES OF ORGANIZATION AND/OR REORGANIZATIONS

Public Hearing to Receive and Tabulate Protests Regarding the Stillwater Reorganization to the City of Redding, Concurrent Detachment from CSA No. 1 & CSA No. 15; LAFCO File #06-08

On June 14, 2007, Shasta LAFCO approved a change of organization to the City of Redding. The approval concurrently annexed property to the City of Redding and concurrently detached the same parcels from CSA No. 15 (Street Lighting) and CSA No. 1 (Fire Protection).

The purpose of the Conducting Authority hearing is to hear and receive protest regarding the Stillwater Reorganization. Any written comments received prior to the hearing from an owner of land within the reorganization area should be read into the record. Verbal comments could be made by any interested parties, but only written comments which indicated a protest of the proceedings by landowners within the reorganization area would be tabulated as protest. Ms. Mickelson informed the Commission that no written protests or comments have been received regarding the Stillwater Reorganization.

At 10:12 a.m. Vice Chair Webster opened the Public Hearing.

Being that no one requested to speak at the Public Hearing, Vice Chair Webster closed the Public Hearing at 10:13 a.m.

Once the Public Hearing was closed, the call for protests regarding the Reorganization was closed as well. As no protests were submitted, the Reorganization, as approved by LAFCO on June 14, 2007 would proceed as established by Resolution 07-11.

Report on Upcoming Proposals

The Executive Officer provided a brief report to the Commissioners regarding upcoming and expected proposals. Discussion followed. No action was taken.

SPECIAL STUDIES/REPORTS

Municipal Service Reviews

Ms. Mickelson stated that eight Administrative Draft Municipal Service Reviews will be distributed by August 10th to the Special Districts and Cities for review and material correction. It was noted that staff was having a difficult time receiving any information from some of the districts slated for review. Staff indicated to the Commission that many of these Administrative Drafts were minimally complete at best. The intent by staff to release these minimally complete documents is to encourage those non-participating districts to finally participate in the process and provide some valid data.

No action was required of the Commission at this time, however it was noted that these Municipal Service Reviews would be back in future agendas as Draft Municipal Service Reviews that would require the consideration of the Commission.

Status Report

Ms. Mickelson presented the Commissioners with an updated Municipal Service Review Status Report. No action was taken.

OPERATIONS & ADMINISTRATION

Announcement of Special District Vacancies and Election

Ms. Mickelson stated that due to the resignation of Commissioner Miller there was currently a vacancy upon the Commission. Due to previous resignations and the temporary placement of the Alternate into a regular Commission seat, LAFCO should proceed with an election to fill all three Special District Commissioner positions. Ms. Mickelson recommended that staff proceed with the nomination and election process to elect two Special District Commissioners and an Alternate to fill new terms, due to expire in January of 2012.

By motion made and seconded (Dickerson, Kehoe) the Commission adopted staff's recommendation to proceed with the Special District election process establishing new Special District Commissioners (2) and an Alternate with a regular four year term..

Election of LAFCO Chairman and Vice Chairman

Commissioner Kehoe nominated Vice Chairman Webster to be elected as Chairman and Commissioner Gover to be elected as Vice Chairman.

By motion made and seconded (Kehoe, Dickerson) the Commission elected Commissioner Webster as the Chairman and Commissioner Gover as the Vice Chairman, to fill the unexpired term until June of 2008.

OTHER BUSINESS

Establishment of CALAFCO Voting Member and Alternates

Ms. Mickelson recommended that the Commission nominate Commissioner Fust to serve on behalf of Shasta LAFCO as a voting delegate since he is the only Commissioner planning to attend the CALAFCO Annual Conference.

By motion made and seconded (Kehoe, Gover) the Commission nominated Commissioner Fust to serve as the voting delegate for Shasta LAFCO at the 2007 CALAFCO Business Meeting.

Discussion of Possible Third City Commissioner Seat to be Created

In 2004, Shasta LAFCO had a discussion regarding adding a third Regular City Commissioner seat to the Commission. This subject has again been raised, both by Commissioners and various members of the public. By adding a third City position, all three incorporated cities in Shasta County would remain actively on the Commission versus the current rotation. (Currently, each city is represented for two years and then rotates into the Alternate position for one year.)

In order to add a seat to the Commission, thereby increasing the Commission membership to eight, special legislation would be required. Special legislation could be introduced to amend the Cortese-Knox-Hertzberg Local Government Reorganization Act (CKH) to stipulate that a third City seat be added to Shasta LAFCO. Discussion followed. Staff was directed to have discussions with each of the City Managers to inquire if this would be of interest to each of the cities and to report back on the next Regular agenda.

COMMISSIONER ANNOUNCEMENTS

Commissioner Kehoe thanked staff for the organization of the packets.

STAFF ANNOUNCEMENTS

Staffing and Office Practices During Executive Officer's Leave

Ms. Mickelson informed the Commissioners that August 10, 2007 would be her last day of work as she will begin taking her maternity leave. Ms. Mickelson plans on being back in the office on a part-time basis towards the end of October.

Legislative Report

Per the Executive Committee's suggestion, a verbal Legislative Report was given to the Commissioners. The Executive Officer noted that several CALAFCO sponsored bills had been signed or were awaiting the Governor's signature. No action was required of the Commission.

Next Regular Meeting

Ms. Mickelson stated that the next Special Commission meeting has been tentatively scheduled for November 15, 2007. If a meeting was necessary prior to November 15, 2007, the Chairman would call for it.

ADJOURNMENT

There being no further business, Chairman Webster adjourned the meeting at 10:50 a.m.

Respectfully submitted,

Jessica Smith
Clerk to the Commission

Date