

**Chairman:**  
Robert Meacher

**Commissioners:**  
Jim Krantz  
Bill Kennedy  
Terry Swofford  
John Larrieu  
Dan Wilson, City Alt

**Executive Officer**  
John Benoit

**Clerk:**  
Nancy Fluke



**LAFCo**

*The Local Agency Formation  
Commission Serving Plumas County*

**REGULAR MEETING AGENDA**

**MONDAY, December 14, 2009**  
BOARD OF SUPERVISORS CHAMBERS  
PLUMAS COUNTY COURTHOUSE  
QUINCY, CALIFORNIA

**MEETING - CONVENES AT 10:00 A.M.**

- 1. CALL TO ORDER and Roll Call**
- 2. Approval of Agenda (additions or deletions)**
- 3. Correspondance:**
- 4. CONSENT ITEM(S)**

*Approval of Minutes November 9, 2009*

- 5. Public Comment**  
Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.
- 6. Authorize payment of Claims for November 2009**
  - a. Authorize payment of claims for the month of November 2009*
- 7. Continued Workshop and Discussion of Commission Bylaws (one hour discussion)**
  - a. The Commission will continue its review and discuss the draft bylaw document handed out at the October 16, 2009 Special Meeting and provide direction to staff.*

**8. Consider revised and updated application form and Instructions for Plumas LAFCO**

- a. Adopt new application package to be used by Plumas LAFCO beginning December 14, 2009 including the new single Application Form, new Application Instructions, Resolution of Application Template, Petition of Application Template, Contract Agreeing to Pay for Time and Materials.
- b. Adopt new mapping requirements and process whereby maps will prepared consistent with the template provided by the SBOE, reviewed by the Plumas Public Works Department with no issuance of a Certificates of Filing until the maps have been checked by DPW, corrected and submitted to LAFCO by the project proponent.
- c. Repeal any and all conflicting processes and (or) forms previously adopted by LAFCO with respect to applications.

**9. Consider second request of Calafco to review proposed Calafco Bylaw changes regarding Calafco Organization.**

**10. Executive Officer's Monthly Report**

- a. *Project Status Report*
- b. *Policies, Standards and Procedures Update*

**11. Commissioner Reports - Discussion**

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.*

**12. Adjourn to next LAFCO meeting – January 11, 2010**

*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*

**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1**

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Commission Clerk 24 hours before the meeting as indicated below.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Plumas LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local

initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the Plumas County Planning Department office at 555 Main Street, Quincy, CA. and at the LAFCo Webpage [www.calafco.org/local/Plumas](http://www.calafco.org/local/Plumas) .

Contact LAFCO Staff LAFCO staff may be contacted at 530-283-7069 or by mail at LAFCo of Plumas County c/o John Benoit, Executive Officer P.O. Box 2694 Granite Bay, CA 95746 or by email at [johnbenoit@surewest.net](mailto:johnbenoit@surewest.net) or by fax at (916) 797-7631.