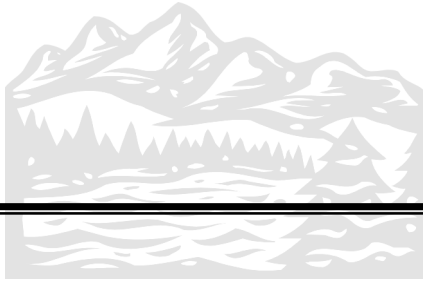


Chairman:
Robert Meacher

Commissioners:
Jim Krantz
Bill Kennedy
Terry Swofford
John Larrieu

Executive Officer :
John Benoit

Clerk:
Nancy Fluke



*The Local Agency Formation
Commission Serving Plumas County*

LAFCo

SPECIAL MEETING AGENDA

FRIDAY, OCTOBER 16, 2009

10:00 AM

**BOARD OF SUPERVISORS CHAMBERS
PLUMAS COUNTY COURTHOUSE
QUINCY, CALIFORNIA**

OPEN SESSION - CONVENES AT 10:00 A.M.

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT ITEM(S)

A. Approval of Agenda

B. Approval of Minutes

4. PUBLIC COMMENT OPPORTUNITY

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

5. Review, Amend and Consider amended Budget for Fiscal Year 2009-2010.

a. Review Executive Officer's report and Adopt Resolution amending the FY 2009-2010 LAFCO Budget.

- 6. Authorize John Benoit, Executive Officer and Robert Meacher, Chair to sign Auditor Signature Card thereby authorizing their signature on Auditor Claim forms for LAFCo expenditures and (or) deposits and other actions, as necessary.**
 - a. Adopt minute order authorizing Executive Officer and Chair to sign Plumas Auditor Signature Card and auditor claim forms, as necessary and repeal any previous signature and claim authorizations*

- 7. Authorize payment of Claims for September 2009**
 - a. Authorize payment of invoices received by LAFCO for payment and authorize the Chair to sign "Commission Claim Form" thereby approving claims received during the month of September.*

- 8. Authorize Executive Officer to obtain a LAFCo phone # for LAFCo operations.**
 - a. Authorize establishment of a local phone line to be forwarded to Executive Officer for Plumas LAFCO business.*

- 9. Modify existing contract with Plumas County Planning Department and negotiation of new contract with the County of Plumas (or the City of Portola) for miscellaneous services, as needed.**
 - a. Authorize staff to modify portions of the existing agreement with the Plumas County Planning Department and renegotiate a new agreement with the Plumas County Board of Supervisors (or Portola City Council) for miscellaneous services including but not limited to financial services, clerical services and other services determined to be needed by LAFCO. Final agreement to be approved by the Commission at a subsequent meeting along with termination of agreement between LAFCO and the Planning Department.*

- 10. Workshop and Discussion of Commission Bylaws**
 - a. Receive Staff Presentation on Draft Bylaws and Review and Discuss (item to be considered at the November meeting).*

- 11. Discussion and Direction with respect to retaining Legal Counsel as required by Government Code Section 56384 (b).**
 - a. Discuss and provide direction to staff.*

- 12. Designation of voting delegate to represent Plumas LAFCO at the CALAFCO Annual Conference.**
 - a. Since no Commissioner will be attending the Calafco Annual Conference, designate Executive Officer to vote on matters on behalf of Plumas LAFCO.*

13. Discussion of a Regional Structure for CALAFCO

- a. *Calafco has asked that this item be agendaized to assist Plumas LAFCO's voting delegate, at the annual Calafco business meeting.*

14. Receive Status Report of current and future projects before LAFCO

15. Executive Officer's report

- a. *Policies Standards and Procedures*

16. Commissioners Reports

Pursuant to Government Code Section 54954.2, Commission members may make a brief announcement or report on activities. Commission members may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

17. ADJOURNMENT: Next regular meeting to be held on Monday, November 9, 2009 at the Plumas County Board of Supervisor's Chambers, Quincy, California

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Commission Clerk 24 hours before the meeting as indicated below.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Plumas LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the Plumas County Planning Department office, as indicated below.

Contact LAFCO Staff LAFCO staff may be contacted at 530-257-0720 or by mail at LAFCo of Plumas County c/o John Benoit, Executive Officer P.O. Box 2694 Granite Bay, CA 95746 or by email at johnbenoit@surewest.net or by fax at (916) 797-7631.