

**LOCAL AGENCY FORMATION COMMISSION**  
**of**  
**PLUMAS COUNTY**  
**Application Form**

*-- LAFCo use only --*

AGENCY-PROJECT	SHORT FORM DESIGNATION

*-- To be completed by applicant --*

*Use supplemental pages as necessary, and reference all attachments on the attachment list*

**1. Subject Property**

PROJECT TITLE:	ADDRESS OR LOCATION:
ACREAGE:	PARCEL NO.:

**2. Proposal**

Applicants request the following change(s) of organization (include all agencies proposed to gain or lose territory as a result of this proposal): \_\_\_\_\_

**3. Applicants**

LAFCo will send copies of the staff report on the proposal to the following (maximum of 3):

NAME:	PHONE:
ADDRESS:	
EMAIL:	
NAME:	PHONE:
ADDRESS:	
EMAIL:	
NAME:	PHONE:
ADDRESS:	
EMAIL:	

**4. Authority to File Application**

Petition of landowners or registered voters     Resolution of Application of an affected agency

Certified copies of the Petition or Resolution of Application are included as Attachment \_\_\_\_.

Petitions and Resolutions of Application must meet certain legal requirements. The Application Instructions include samples for applicant use.

**5. Statement of Justification**

Provide a Statement of Justification for and explain the purpose of each request for change of organization. Include in the statement reasons why the proposal is more effective than the present organization and/or what services to the area will be enhanced by the project. If any terms or conditions are proposed for this project, include them in the statement.

A Statement of Justification for this proposal is included as Attachment \_\_\_\_.

**6. Boundaries**

- a. An 8.5 x 11 map of the subject territory meeting the specifications listed in the Application Instructions including the State Board of Equalization (SBOE) Requirements is included as Attachment \_\_\_\_.
- b. A boundary description of the exterior boundaries of the subject territory meeting the specifications listed in the Application Instructions is included as Attachment \_\_\_\_.
- c. Describe how the boundaries of this proposal were determined. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- d. This proposal  is  is not (check one) consistent with the sphere of influence of all the affected agencies. (If you are not sure of each agency's sphere boundaries, check with LAFCo staff.)
- e. Describe access to the area. \_\_\_\_\_  
 \_\_\_\_\_

**7. Neighboring Properties**

- a. LAFCo staff will develop the Public Notice List meeting the requirements of the LAFCO Act.
- b. Have surrounding property owners been canvassed for participation in the proposal? \_\_\_\_\_
- c. Results of any survey of surrounding property owners are included as Attachment \_\_\_\_.

**8. Land Use**

- a. Describe existing land use within and surrounding the subject property. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- b. Does this proposal conform to the General Plan designation for the territory? \_\_\_\_\_
- c. Have any zoning changes, General Plan amendments, subdivision maps, conditional use permits or other entitlements been applied for or approved on the subject property?  
 Copies of any such maps and/or applications are included as Attachment \_\_\_\_.
- d. Will any such applications be made after approval of this proposal? \_\_\_\_\_  
 If yes, please explain. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- e. If this proposal is for an annexation to a city, a prezone map is included as Attachment \_\_\_\_.
- f. Does the project involve agricultural or open space lands? \_\_\_\_\_

**9. Public Services**

a. Please indicate which agencies presently provide public services to the subject territory, and which are proposed to provide service. If you are uncertain, you may leave spaces blank. (a Tax Rate Area print out from the Auditor's office will help determine who provides various services)

<i>Service</i>	<i>Present Provider</i>	<i>Proposed Provider</i>
Fire Protection		
Police Protection		
Domestic Water Service		
Agricultural Water Service		
Sewer Service		
Solid Waste		
Road/Street Maintenance		
Snow Removal		
Power		
Street Lighting		
Planning & Zoning Authority		
Schools		

b. How would approval of this proposal affect the type or level of services *within* the subject property? \_\_\_\_\_

\_\_\_\_\_

c. How would approval of this proposal affect public services *outside* the subject property? \_\_\_\_\_

\_\_\_\_\_

d. Will approval of this proposal place additional burdens on a public service provider? If so, what revenue will the change in organization generate to compensate the provider for the additional services? \_\_\_\_\_

\_\_\_\_\_

e. Have the affected agencies been notified of this proposal (per G.C. 56654 (b))? \_\_\_\_\_

A list of agencies who have received notification is included as Attachment \_\_\_\_\_.

Project: \_\_\_\_\_

**10. Population**

Estimate whether the subject territory contains:

- 12 or more registered voters.       Less than 12 registered voters.

**11. Property Tax Exchange**

An agreement for property tax exchange (if relevant) must be in place prior to LAFCo issuing a Certificate of Filing. The California Revenue and Taxation Code requires negotiation of such an agreement to be completed prior to the application being determined complete for consideration by the Commission. To assure satisfaction of this requirement, LAFCo requires applications to be accompanied by documentation that property tax negotiations have been completed. Otherwise, the process contained in Section 99 of the Revenue and Taxation Code shall apply at the time of application. The LAFCO Executive Officer can never issue a Certificate of Filing until the property tax exchange process has been completed.

- a. As applicable, if this application includes a Resolution of Application, does the Resolution include documentation that the agency is in agreement with a standing Master Tax Exchange Agreement?

\_\_\_\_\_

**12. Feasibility of Proposal**

- a. What revenue will this proposal require for the accomplishment of its goals and what are the prospective sources of such revenues? \_\_\_\_\_

If the proposal involves a consolidation, incorporation, or formation, a three (3) year projected budget is included as Attachment \_\_\_\_.

- b. Is a new tax or assessment being proposed as a part of this proposal? \_\_\_\_\_

If so, a thorough discussion of how the service will utilize the tax or assessment, as well as the legal authority for the agency to utilize the tax or assessment is included as Attachment \_\_\_\_.

- c. Have agreements to mitigate the financial effects of this proposal been established with present service providers? \_\_\_\_\_

If so, signed copies of these agreements are included as Attachment \_\_\_\_.

**13. Environmental Compliance**

- a. Is the applicant agency acting as  Lead Agency or  Responsible Agency (*check one*) for purposes of California Environmental Quality Act (CEQA) compliance?

- i. Indicate what the Lead Agency has done to comply with the requirements of CEQA.

Categorical Exemption from CEQA

Negative Declaration

Environmental Impact Report

Other (*please specify*): \_\_\_\_\_

\_\_\_\_\_

- ii. Fifteen copies of the complete environmental documentation prepared by the Lead Agency (including the initial study, any technical reports, and any written comments or recorded public testimony relative to the environmental documents), a copy of the Notice of Determination, showing the date filed with the County Clerk, and receipt from the Department of Fish and Game are included as Attachment \_\_\_\_.

*If you are not sure what constitutes the complete environmental documentation, consult with the appropriate staff at the Lead Agency.*

- iii. Was the environmental documentation circulated to the Local Agency Formation Commission of Plumas County prior to adoption by the Lead Agency?  Yes  No

If yes, copies of any comments made by LAFCo relative to the project, and any Lead Agency responses are included as Attachment \_\_\_\_.

- b. In limited circumstances, LAFCo will act as Lead Agency for CEQA purposes. These circumstances are listed in Plumas LAFCo's CEQA Guidelines and include situations where the applicant agency is unable or unwilling to act as Lead Agency.

If the applicant agency has declined to act as Lead Agency, and the applicant wishes LAFCo to assume this responsibility, applicant must submit to LAFCo a **Request for LAFCo to Act as Lead Agency**. This request will be placed on the next Commission Agenda for consideration.

--- A completed Request for LAFCo to Act as Lead Agency is included as Attachment \_\_\_\_.

**14. Disclosure Requirements and Certification**

Pursuant to Government Code Sections 56700.1 and 57009 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and 82015 and 82025 of the Political Reform Act, applicants for LAFCo approvals and those opposing such proposals are required to report to LAFCo all political contributions and expenditures with respect to the proposal that exceed \$1,000. LAFCo has adopted policies to implement the law, which are attached to this application. By your signature to this application, you are binding the applicant to abide by these disclosure requirements. You are further agreeing that should LAFCo be required to enforce these requirements against you (or if the agency is the formal applicant, the real party in interest) that you will reimburse LAFCo for all staff cost and legal fees, and litigation expenses incurred in that enforcement process. Applicants request that proceedings as described in this application be taken in accordance with the provisions of Government Code sections 56000 *et seq.* and hereto affix their signatures:

Date	Signature	Printed Name	Title

NOTE:

*Applications will not be accepted without the signature of one or more of the following: 1) the legal owner(s) or official agents with Power of Attorney or written authorization to sign (a copy of which must be attached); 2) Chief Petitioners; 3) Chair of the Legislative Body submitting a Resolution of Application.*

Applicants must also sign and date an **Agreement to Pay**; the Application will be considered incomplete and no Certificate of Completion will be issued until that form is submitted.

