

MINUTES
Del Norte Local Agency Formation Commission
October 26, 2009
4:00 pm

Present: Commissioners Gerry Hemmingsen, Charles Slert, Kathryn Murray and Public Member Sparky Countess

Absent: Commissioner Leslie McNamer

Others Present: George Williamson, Executive Officer and Karen Phillips, Recording Secretary

1. Call to Order/Roll Call

Vice-Chairman Countess called the meeting to order at 4:17 p.m.

Mr. Williamson indicated that he sent out the agendas via a staff member and was told that the agendas were delivered although commissioners indicated that they did not get the e-mails and agendas. Staff will make sure that the agendas get forwarded and that e-mails are received.

2. Public Hearing

A. Municipal Service Review and Sphere of Influence update hearing and resolutions for the following districts: (ATTACHMENT 2A)

| Special District | MSR Services | Sphere of Influence |
|-------------------------------|---------------------|----------------------------|
| Smith River Cemetery District | Cemetery | No Change |
| County Service Area No. 1 | Wastewater | No Change |

The public hearing was opened at 4:17 p.m. and discussion was held regarding the Smith River Cemetery District MSA. Several slides were presented of the Cemetery District boundaries, as well as their capacity for about the next 10-12 years. The District is performing all the duties as required; however, they are running in a deficit. There were no public comments and the hearing was closed at 4:19 p.m.

On a motion by Commissioner Hemmingsen, seconded by Commissioner Slert, and unanimously carried on a polled vote, the Local Agency Formation Commission approved and adopted Resolution No. 09-15, entitled, A RESOLUTION OF THE DEL NORTE LOCAL AGENCY FORMATION COMMISSION

APPROVING A MUNICIPAL SERVICES REVIEW FOR THE SMITH RIVER CEMETERY DISTRICT, as presented

Vice-Chairman Countess asked why Spyglass and Nautical Heights developments were not added to the District boundaries as there are several homes there that could benefit from being in the District. The expanded assessment base would assist the District. Staff will go back to the district to encourage them to annex the suggested new service area.

After discussion, Commissioner Hemmingsen withdrew his motion to allow staff to discuss the annexation of the new area with the District and Commissioner Slerf withdrew his second motion. Resolution 09-15 was rescinded. Staff will report back at a future meeting.

The public hearing regarding the County Service Area No. 1 MSA was opened at 4:26 p.m. and discussion was held. Staff reviewed the map of the CSA and sphere of influence. Staff showed the areas where the current CSA boundary exists and those areas on the map that have no services provided that are zoned to have heavy densities, which would only be able to occur with water and sewer services, requiring a west and northeast expansion of the sphere of influence. Staff will bring the expansion issue and MSA back at the next meeting if the board approves. Commissioners expressed the desire to have staff bring back more information regarding the expansion of this CSA.

The hearing was closed at 4:34 p.m.

3. Regular Business

A. Approval of September 21, 2009 Minutes (ATTACHMENT 3A)

On a motion by Commissioner Hemmingsen, seconded by Commissioner Slerf, and unanimously carried, the Local Agency Formation Commission approved and adopted the minutes of September 21, 2009 as presented.

B. Budget Status Report for 2009-10 (ATTACHMENT 3B)

Information only, no action was taken.

C. Municipal Services Review Compliance Status (ATTACHMENT 3C)

Information only, no action was taken.

4. Inquiries, Correspondence and Referrals

No matters were discussed and no action was taken.

5. Reports

- A. Staff - The Executive Officer will provide a report of current projects, issues of interest, pending legislation and a preview of CALAFCO Conference in October.

The Executive Officer noted that this was the one year anniversary of his firm providing LAFCO staffing services. The Executive Officer also acknowledged the good work of Karen Phillips, for providing secretarial services during that time, and for her past service.

- B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter be placed on a future agenda per Government Code Section 54954.2 (a).

The following commissioners made reports: None.

- C. Public - Public comment on items of interest to the public within the subject matter jurisdiction of the Local Agency Formation Commission, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

The following public comments were made: None.

6. Adjournment

There being no further business to come before the Commission, Chairman McNamer adjourned the meeting at 4:36 p.m., until the next regularly scheduled meeting on November 23, 2009 at 4:00 p.m.

Respectfully submitted,

Karen L. Phillips, Recording
Secretary