

MINUTES
Del Norte Local Agency Formation Commission
June 15, 2009
4:00 pm

Present: Commissioners Leslie McNamer, Gerry Hemmingsen, Donna Westfall, Kathryn Murray and Public Member Sparky Countess

Absent: None

Others Present: George Williamson, Executive Officer and Karen Phillips, Recording Secretary and Martha McClure, Alternate

1. Call to Order/Roll Call
Chairman McNamer called the meeting to order at 4:01 p.m.

2. Public Hearing
 - A. Municipal Service Review and Sphere of Influence update hearing and resolution for the following district: (ATTACHMENT)

Special District	MSR Services	Sphere of Influence
Big Rock Community Services District	Water	No Change

The public hearing was called to order at 4:01 p.m. The following public comments were made during the public comment period: none. Executive Officer Williamson indicated that this is a "water only" community service district, consisting of 417 acres in the Hiouchi Hamlet area on Highway 199. The information provided in the MSR was updated with the assistance of Craig Bradford, one of the district board members. Water is provided for the Jedediah Smith State Park Ranger Station, which will be updated in the MSR as well as the term "place of use", which will be used in reference to the services that are available throughout the district boundaries. Staff recommended that the MSR be adopted after the public hearing. Staff stated that they have been told that water storage upgrade funds are being pursued by the district, perhaps through FEMA. Commissioners voiced concerns regarding the request for funding only being made to one source and the possibility of not getting the requested funding. There may be additional changes to this MSR in the near future. Martha McClure indicated that there may be other funding available through other sources such as the Resource Advisory Committee (RAC) that might assist the district. The public hearing was closed at 4:12 p.m.

On a motion by Commissioner Hemmingsen, seconded by Commissioner Countess, and unanimously carried on a polled vote, the Local Agency Formation Commission approved and adopted Resolution No. 2009-08, entitled, the Del Norte Local Agency Formation Commission Approving a Municipal Services Review for the Big Rock (Hiouchi) Community Services District, and the MSR, with revisions as requested to page one and page four.

B. Hearing to adopt 2009-2010 Del Norte LAFCo Budget (ATTACHMENT)

The public hearing was called to order at 4:14 p.m. The following public comments were made during the public comment period: none. Chair McNamer asked if the printing line item included anything other than copying/printing. Executive Officer Williamson indicated that the printing costs were associated with the materials generated for the commission at the county offices and did not include any other services or supplies.

On a motion by Commissioner Countess, seconded by Commissioner Westfall, and unanimously carried on a polled vote, the Local Agency Formation Commission approved and adopted the 2009-2010 Local Agency Formation Commission Budget as presented and Resolution 2009-09, entitled, A Resolution of the Del Norte Local Agency Formation Commission Approving Fiscal Year 2009-2010 Budget.

3. Regular Business

A. Approval of May 18, 2009 Minutes (ATTACHMENT)

On a motion by Commissioner Countess, seconded by Commissioner Hemmingsen, and unanimously carried, the Local Agency Formation Commission approved and adopted the minutes of the May 18, 2009 meeting as presented.

B. Approval of 2009-10 Staffing Services Contract Extension with Planwest Partners Inc. (ATTACHMENT)

On a motion by Commissioner Hemmingsen, seconded by Commissioner Murray, and unanimously carried on a polled vote, the Local Agency Formation Commission approved and adopted the 2009-2010 Staff Services Contract Extension with Planwest Partners, Inc., effective June 30, 2009 to June 30, 2010, as presented.

C. Municipal Services Review Compliance Status (ATTACHMENT)

Executive Officer Williamson made a report on the status of the MSR's due and Spheres of Influence needing updates. Report was accepted by the Commission, No action was taken.

D. Review of LAFCo action on Redwood Springs Estates Annex to HRC Community services District (ATTACHMENT)

Executive Officer Williamson made a report on the Redwood Springs Estates Annexation to HRC CSD. A call was made to Mr. Williamson regarding the property owned by Mr. Slaughter. Conditional approval was given last year at the Commission level and the issues have recently been discussed to get the matter resolved. All parties are aware of their roles to get the annexation moved forward, including the district boundaries and sphere. Once this action is taken the annexation will be complete according to the Executive Officer.

E. Budget Status Report (ATTACHMENT)

Executive Officer Williamson made a report on the 2008-2009 budget, which is ending the year under budget to the tune of almost \$8,000. This will enable staff to use the funds to pay the legal debt to Meyers-Nave.

4. Reports

A. Staff - The Executive Officer will provide a report of current projects, issues of interest, pending legislation and a summary of CALAFCO Staff Conference.

The Executive Officer's report consisted of the following topics: None.

B. Commission - On their own initiative, Commission members may make brief announcements or reports on their own activities. They may ask questions for clarification, make a referral to staff or request a business matter be placed on a future agenda per Government Code Section 54954.2 (a).

The following Commissioners reported: None.

C. Public - Public comment on items of interest to the public within the subject matter jurisdiction of the Local Agency Formation Commission, and not otherwise appearing on the agenda. No action may be taken on any item not appearing on the agenda.

The following public comments were made: None.

5. Adjournment

There being no further business come before the Commission, Chairman McNamer adjourned the meeting at 4:27 p.m. until the next regularly scheduled meeting of July 27, 2009 at 4:00 p.m.

Respectfully submitted,

Karen L. Phillips, Recording
Secretary