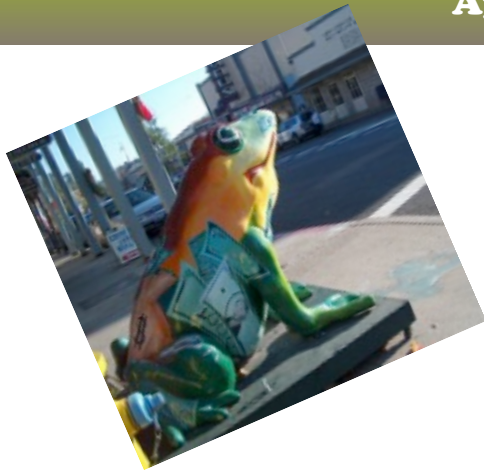


**The 2012 CALAFCO Staff Workshop  
April 25-27, 2012**



**LAFCo in a brave new world**

**The Calaveras Local Agency  
Formation Commission welcomes  
you to the 2012 CALAFCO Staff  
Workshop**

Calaveras LAFCo Invites you to the annual CALAFCO Staff Workshop designed for all LAFCo Staff to be held at the Ironstone Vineyards Conference Center in Murphys. The theme of this year's workshop is "LAFCo in a brave new world". Learn about new legislation, practice tips for verifying service boundaries or conditioning sphere determinations. Enjoy the beauty of Calaveras County and its resources. Be prepared to "brave" the increasingly new opportunities and challenges in California both today and tomorrow.

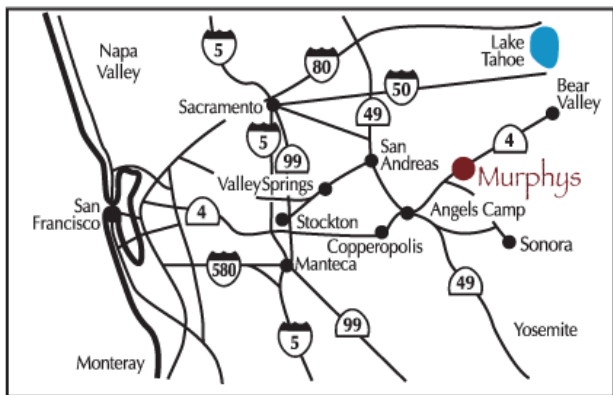


The conference facilities at Ironstone Vineyards are approximately one mile from the community of Murphys. You may choose to walk to the workshop, restaurants and wineries.

**The workshop room rate is  
\$75.00 per night at the  
Murphys Suites in  
Murphys. Make your room  
reservations directly to the  
hotel. See the registration  
form for details.**



**Enjoy the daffodils and wildflowers,  
The Big Trees State Park, the Wineries,  
Bicycle Riding around Murphys, fishing  
opportunities at nearby lakes, the  
communities of Angels Camp and  
Murphys and the rural setting  
Calaveras County offers.**



**For updated workshop  
information please visit  
the CALAFCO website**

# 2012 CALAFCO Staff Workshop

## *LAFCos in a Brave New World*



April 25 – 27, 2012  
Murphys, Calaveras County, CA



# The Details

## CALAFCO University

Murphys Suites  
**Shared Services and Service Efficiencies**  
 Tuesday, April 24, 2012\*  
 1:00 p.m. to 5:00 p.m.

## Mobile Workshop

Visit the Historic Utica Power Authority  
 Power and Water System  
 Wednesday, April 25, 2012\*  
 7:45 a.m. – 1:30 p.m.

## Workshop Registration

**Tuesday, April 24, 2012**  
 Murphys Suites  
 11:30 a.m. – 5:00 p.m.

**Wednesday, April 25, 2012**  
 Murphys Suites  
 7:00 a.m. – 10:00 a.m.  
 Ironstone Vineyards  
 11:00 a.m. – 5:00 p.m.

**Thursday, April 26, 2012**  
 Ironstone Vineyards  
 8:00 a.m. – Noon

## Workshop Refreshments

Culinary Center – Ironstone Vineyards

### Breakfast

Thursday (7:00 – 8:00 a.m.)  
 Friday (7:30 – 9:00 a.m.)

### Lunch

Thursday (12:30 – 1:45 pm)

### CALAFCO Reception and Dinner

Wednesday  
 5:30 – 6:30

Includes no host bar

### Mini Wine & Beer Competition Reception

Thursday  
 Murphys Suites – 5:00 – 6:30 pm  
*Dinner on your own*

\* Advanced registration and fee required

## Murphys, California



Explore all Murphys has to offer at  
[www.visitmurphys.com](http://www.visitmurphys.com)



## Special Thanks

### Workshop Host

Calaveras LAFCo & EO John Benoit

### Program Committee

Joyce Crosthwaite, Benjamin Legbandt,  
 Clark Alsop, Marjorie Blom, Bob Braitman,  
 David Church, SR Jones, Oxana Kolomitsyna,  
 Amy Mickelson, Neelima Palacherla,  
 Jennifer Stephenson, Lou Ann Texeira, Gary  
 Thompson, Hedy Belttary, Holly O. Whatley,  
 Emmanuel Abello, Kate Sibley, Paige  
 Hensley, Debbie Schubert.

### CALAFCO Staff

Bill Chiat, Executive Director  
 Jamie Szutowicz, Executive Assistant  
 Lou Ann Texeira, Executive Officer

### Front Cover Photo

Beau Smith, Sculptor  
 Copper Frog Panning for Gold  
[www.beautifulfrog.com](http://www.beautifulfrog.com)

# Wednesday, April 25<sup>th</sup>

7:45 a.m. – 1:30 p.m.

## Mobile Workshop

Meet at Murphys Suites

1:30 p.m.

## Workshop Welcome

Anita Paque, Calaveras LAFCo Chair  
Supervisor Merita Callaway, Calaveras County

1:45 p.m. – 2:45 p.m.

## Opening Session

*"Earth has no sorrow that earth cannot heal."*

### The Pitfalls of Breaking Down Barriers

In an era of increased public scrutiny of collective bargaining agreements and the potential for LAFCo to play a major role in dissolutions and disincorporation, LAFCo staff must be informed of the issues and the potential pitfalls. The debate will explore the public policy implications of LAFCo's role in the renegotiation of employee benefit agreements as they pertain to shared services and/or the potential consolidation of local agencies.

Speaker: Nick Bernardino  
Moderator: Ben Legbandt  
Location: Alhambra Music Room

3:00p.m. – 5:00 p.m.

## Roundtable Discussions

Executive Officers: Lou Ann Teixeira  
Alhambra Music Room

Legal Counsel: Clark Alsop  
Murphys Suites

Analysts: Heritage Room

Clerks: Candice Fleming  
Placer Room

Associate Members: Bruce Baracco

5:30 p.m.

## Reception and Dinner

Culinary Center – Ironstone Vineyards

# Thursday, April 26<sup>th</sup>

8:00 a.m. – 9:15 a.m.

## Concurrent Sessions

*"Few things are harder to put up with than the annoyance of a good example"*

### LAFCo Initiated Actions: Calaveras Sphere Success

This session will be a case study of a successful and collaborative SOI initiated by Calaveras LAFCo for the City of Angels Camp. Speakers will present their "take" on the issues.

Speakers: Beverly Burr, Burr Consulting,  
David Hanham, Planning Director  
City of Angels Camp, Tad Winans,  
Landowner, and Anita Paque,  
Calaveras LAFCo Chair

Moderator: John Benoit, Calaveras LAFCo

Location: Alhambra Music Room

*"When we try to pick out anything by itself, we find it hitched to everything else in the Universe"*

### Protesting the Protest Provisions

The LAFCo protest proceedings are scattered throughout conflicting sections of State Law. The San Diego LAFCo staff volunteered to rewrite the confusing and troublesome statutes for CALAFCO. This workshop session will provide an update about this much needed legislative project.

Speakers: William D. Smith, Special Consultant  
and Harry Ehrlich, Legislative  
Director, San Diego LAFCo

Location: Heritage Room

*"The power of imagination makes us infinite."*

### Technology for LAFCo Clerks

Jamie Spooner, Planetaria, will talk about the web design process, overview about the content management system, and discuss the key elements of a public agency's website. Joe Serrano, Orange LAFCo, will demonstrate the powerful features of Prezi, a new presentation software.

Speakers: Jamie Spooner, Joe Serrano  
Moderator: Emmanuel Abello, Santa Clara  
LAFCo

Location: Placer Room

Thursday, April 26<sup>th</sup>

9:30 a.m. – 10:45 a.m.

## Concurrent Sessions

*"The clearest way into the Universe is through a forest wilderness."*

### Mapping Matters: Creating and Maintaining Boundaries in GIS

Don't have digital maps for districts or cities? Have them but don't know if they are accurate or up to date? Learn about resources, partnerships and best practices for creating, verifying and maintaining boundaries in GIS. The session will demonstrate how Santa Clara LAFCo currently uses its mapping data and will highlight the potential for exciting new uses that further LAFCo's mission. You will see why mapping matters!

Speakers: Greg Bazhaw, Planner/GIS Administrator, Santa Clara County; Dunia Noel, Santa Clara LAFCo  
 Moderator: Neelima Palacherla, Santa Clara LAFCo  
 Location: Alhambra Music Room

*"The sun shines not on us but in us."*

### Special District Services: Evaluating Performance and Providing Solutions to Dysfunction

The session examines tools and methodologies LAFCos use for evaluating the overall performance of small special districts. The Legislative Analyst's Office recently issued a report that concluded that in some cases, smaller districts operate less efficiently and with less accountability than larger districts. It also concluded that while LAFCos are generally well positioned to review effectiveness and accountability, our general approach toward evaluation has limitations.

Speakers: Martha Poyatos, San Mateo LAFCo; Kathy Rollings McDonald, San Bernardino LAFCo  
 Moderator: SR Jones, Nevada LAFCo  
 Location: Heritage Room

*"One day's exposure to mountains is better than a cartload of books."*

### Records Management – Necessary Steps for Transparency, Compliance and Business Continuity Planning

As small independent agencies, LAFCos are often challenged by lacking guidelines on what records to keep and what to destroy from the filing system. Added to that, the sheer volume of electronic information exchange on a daily basis leaves obscurity for some as to what is even considered a record. Join us for an informative session covering:

- ◆ Legal definition of a record
- ◆ Addressing public records requests
- ◆ Instituting records policy; retention schedule
- ◆ Business continuity planning through digital records management

Speakers: Matthew Richardson, Best Best & Krieger LLP; Benjamin Legbandt, Orange County LAFCo; Hedy Beltary, Incrementum  
 Location: Placer Room

11:00 a.m. – 12:30 p.m.

## General Session

*"No right way is easy in this rough world. We must risk our lives to save them"*

### Disadvantaged Unincorporated Communities

A brief legislative history on SB 244, followed by some examples of "boots on the ground" implementation of SB 244, including the challenges presented for full implementation and some best practices tips.

Speakers: Jim Glaser, San Joaquin LAFCo; Kathy Rollings McDonald, San Bernardino LAFCo; Senator Lois Wolk (invited)  
 Moderator: Holly Whately, Colantuono & Levin  
 Location: Alhambra Music Room

# Thursday, April 26<sup>th</sup>

2:00 p.m. – 3:15 p.m.

## Concurrent Sessions

*"God has to nearly kill us sometimes to teach us lessons."*

### New Normal: How the Economy is Affecting Service Provision

The session covers four issues: 1) the current economics in California as it relates to local governments, and trends and futures regarding revenue sources; 2) a case study from Plumas County examining fiscal challenges faced by local governments and the impact on service provision; 3) an overview of the Government Performance and Accountability Act initiative that, among other things, would provide new authority and incentives for integrated services intended to change the culture of governance in California by reengineering how budgets and policy decisions are made, implemented and kept accountable; and 4) innovative solutions to providing cost efficient services.

Speakers: Michael Coleman, League of California Cities, Supervisor Robert Meacher, Plumas County, Fred Silva, California Forward, Pete Peterson, Davenport Institute/ Common Sense California

Moderator: Oxana Kolomitsyna & Jennifer Stephenson, Policy Consulting Associates

Location: Alhambra Music Room

*"Few are altogether deaf to the preaching of pine trees."*

### Conditioning SOI – The New Future??

This session examines a case study with the City of Pismo Beach. An agreed upon MOA between the County and City and local policy provided the basis for adding conditions to the City's SOI. Among the conditions were establishing an adequate, reliable and sustainable water supply prior to an annexation application, prohibition on the use of a particular groundwater basin, documented safe yields on any other basins, phasing future annexation applications to encourage a logical and orderly development pattern, documenting existing buildout potential, preserving open space and agricultural lands with conservation easements, and requiring a lot-line adjustment.

Speakers: David Church, AICP and Mike Prater, Analyst, San Luis Obispo LAFCo; and Jon Biggs, City of Pismo Beach, Community Development Director

Location: Heritage Room

*"In every walk with nature one receives far more than he seeks."*

### State Board of Equalization

LAFCo clerks have frequent communication with the State Board of Equalization (BOE)—but what really is the BOE, and how does LAFCo work fit into that large department, which handles all taxes and fees for the State? In this session, Ralph Davis, Manager of the Tax Area Services Section of the Property and Special Taxes Department (this is where LAFCo comes in), will guide us through the intricacies of his section's work and answer questions about coming changes. Bring your probing questions!

Speakers: Ralph Davies, David Yeung, Nikkole Thorn, Anna Marie Price, State Board of Equalization

Moderator: Cynthia Olson, Sonoma LAFCo

Location: Placer Room

3:30 p.m. – 4:45 p.m.

## Concurrent Sessions

*"It is always sunrise somewhere"*

### SB 89 – Are Incorporations and Annexations Extinct?

The session will focus on the significant impact that SB 89 has had on city incorporations and annexations that have occurred since 2004, and for future incorporations and annexations as well as the status of legislative efforts to reverse those impacts. Additionally, the session will hear a firsthand report about how the newest city in California has been impacted by SB 89, and the challenges that this city now faces, including possible disincorporation after losing 40% of its General Fund revenue.

Speakers: Michael Coleman, League of California Cities, Steve Harding, City Manager, City of Jurupa Valley

Moderator: Gary Thompson, GST Consulting

Location: Alhambra Music Room

Friday, April 27<sup>th</sup>

*"Wild ducks make a lot of noise, but they also have the sense to benefit from occasionally flying in formation"*

### **Regional Collaboration Amongst LAFCo's – "Friends with Benefits"**

Regional collaboration among agencies may be nothing new – but innovative and "friendly" partnerships are proving to be essential in these tough economic times. Find out firsthand from your LAFCo peers how they are collectively meeting together to: a) share best practices; b) discuss topics of common interest; and c) explore ways to leverage outside resources and expertise.

Speakers: Mona Palacios, Alameda LAFCo; Sandy Hou, Alameda LAFCo; Kathy Rollings McDonald, Executive Officer, San Bernardino LAFCo

Moderator: Marjorie Blom, Stanislaus LAFCo  
Location: Heritage Room

Friday, April 27<sup>th</sup>

9:00 a.m. – 10:15 a.m.

### **Concurrent Sessions**

*"The mountains are calling and I must go."*

#### **Call for Leadership: Meeting adaptive challenges of organizational change**

The new reality in which local agencies operate is opening innovative doors to collaboration and sharing services and resources amongst agencies. Conversations are beginning to occur amongst agencies that were unheard five years ago. And often LAFCo serves as the catalyst or facilitator of those conversations for shared services, facilities and resources. These groundbreaking agreements help bring financial and service-level stability to local agencies, but they also require leadership practices which move people beyond solving technical problems. Join us as we explore the practices of adaptive leadership.

Speaker: Bill Chiat, CALAFCO Executive Director

Location: Heritage Room

*"Not blind opposition to progress, but opposition to blind progress..."*

### **The Hub or the Spoke – LAFCo's role in regional planning**

A discussion of how LAFCo fits into the realm of regional planning. Following the descriptions of the regional planning duties of counties and councils of governments, an attorney knowledgeable of the planning obligations of local governments and LAFCo will provide a broad perspective on this increasingly timely issue.

Speakers: Patrick Roche, Contra Costa County Planning, Andy Chesley, San Joaquin COG; Michael Colantuono, Esq., Colantuono & Levin PC

Moderator: Bob Braitman, Santa Barbara LAFCo  
Location: Alhambra Music Room

*"I will follow my instincts, and be myself for good or ill."*

### **Clerkin' Round the County: LAFCo Clerks and County Staff**

LAFCos are supposed to be independent of counties now—but how independent are we when we need those services that only county departments can provide? We will focus on the symbiotic relationships that LAFCos must by necessity have with various county departments. And then there are the LAFCos that are still embedded in their counties, sharing personnel, space, and equipment. Join a lively discussion about how to make the most of the partnerships.

Speakers: Marjorie Blom, Jerome Keene, Sharon Anderson

Moderator: Kate Sibley, Contra Costa LAFCo  
Location: Placer Room

10:30 a.m. – Noon

### **Legislative and CALAFCO Update**

*"Between every two pines is a doorway to a new world."*

The latest and greatest legislative news from Sacramento and what's happening with CALAFCO, including the recruitment for a new executive director.

Speakers: Bill Chiat, Harry Ehrlich and Lou Ann Texeira

Location: Alhambra Music Room

# 2012 CALAFCO Staff Workshop

April 25<sup>th</sup> – 27<sup>th</sup> ♦ Murphys

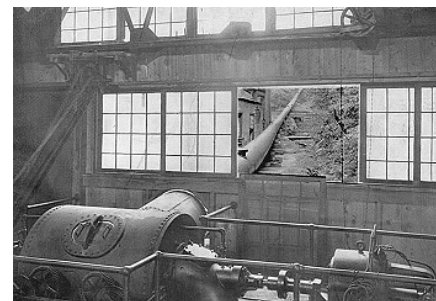


## MOBILE WORKSHOP

Wednesday, April 25<sup>th</sup> – 8:00 a.m.

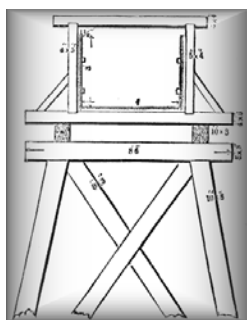
### Historic Utica Power Authority Power and Water System

Learn about the history of water delivery systems and local agencies in the Sierra Nevada on this fascinating Mobile Workshop. Utica Power Authority (UPA) is a multi-purpose water and power project in eastern Calaveras County that evolved from the intricate and extensive ditch system built during the Gold Rush by the miners in order to bring water to a basically “dry” county. Under PG&E’s ownership since the late 1940s, three local public agencies (CCWD, City of Angels, and U.P.U.D.) formed a joint power agency in December 1995 which is now known as the UPA.



This very unique half-day tour will begin at 8:00 AM in Murphys. We will travel to Hunters Reservoir in Hathaway Pines highlighting the flumes, canals, penstocks, and historic powerhouse facilities along this 27-mile system to Angels Camp. We will return to Murphys for a box lunch at noon.

UPA maintains minimum fish release flows, provides water to several agricultural customers, and delivers raw water to the U.P.U.D. (Murphys) and City of Angels water treatment plants. The maintenance of the water delivery system is supported by power generation at two vintage powerhouses, one on Highway 4 above Murphys and another in historic downtown Angels Camp. UPA is licensed by FERC (the Federal Energy Regulatory Commission). After “turning blue gold into green energy” the water empties into Angels Creek and flows into the Bureau of Reclamation’s New Melones Reservoir. All repairs and replacements are done in-kind, with the exception of some structural improvements allowed in replacing the “¾ Flume” destroyed by the 2400 degree heat in the 2001 Darby Fire.



UPA Water Delivery Flume

Mobile Workshop Registration is \$44/person and includes lunch. Limited to 23 participants, so be sure to get your registration in early.

Watch for Staff Workshop information and registration materials in early February.

# 2012 CALAFCO Staff Workshop

April 25<sup>th</sup> – 27<sup>th</sup> ♦ Murphys



LAFCo	_____
Received	_____
Check #	_____

## WORKSHOP REGISTRATION

### WORKSHOP REGISTRATION FEES

Please submit one form for each person registering

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

NAME ON NAMETAG \_\_\_\_\_

LAFCo/ORGANIZATION \_\_\_\_\_ POSITION \_\_\_\_\_

GUEST NAME (For guest/spouse registration) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

	Received by March 26 <sup>th</sup>	Received after March 26 <sup>th</sup>	Fee
Member – Full Workshop	\$250	\$275	
Non-member – Full Workshop	\$350	\$375	
Guest/Spouse – All Meals	\$135	\$135	
Member – One Day (___Wed or ___Thur)	\$150	\$175	
Non-Member – One Day (___Wed or ___Thur)	\$200	\$250	
Mobile Workshop – Wed. Inc. lunch/admission	\$44	\$44	
Attorney MCLE Credit (LAFCo counsel only)	\$50	\$50	
<b>TOTAL REGISTRATION FEE</b>			

Payment must accompany registration. Please make checks payable to “CALAFCO.”

Mail completed registration forms and payment to:

**CALAFCO**  
**1215 K Street, Suite 1650**  
**Sacramento, CA 95814**



### HOTEL RESERVATIONS

Contact Murphys Suites or Murphys Inn Motel for reservations. Reference ‘CALAFCO’ for our special rates. Rates increase after March 25th.

- ☞ Murphys Suites -- 877-728-2121
- ☞ Murphys Inn Motel -- 877-796-1800

**CANCELLATION & REGISTRATION REFUND POLICY**

1. Registrations are considered complete upon receipt of fees.
2. Cancellation requests made in writing and received by Wednesday, April 4, 2012 receive a 100% refund less \$20 handling fee.
3. Cancellation requests made in writing and received after April 4 up to April 13, 2012 may carryover for a period of one year one registration credit in the amount paid, less a \$20 handling fee, to apply to a future CALAFCO event.
4. Registration fees are transferable to another person not already registered provided the request is received in writing.
5. Registration fees for guests and special events are fully refundable if requests are made in writing and received by April 4, 2012 or if the special event is cancelled.
6. Cancellation requests must be made by e-mail, fax or mail to the CALAFCO office.
7. Cancellation requests made after Friday, April 13, 2012 are not eligible for a refund or credit.